



General Board Meeting, December 16, 2018

Present:

Bernard Abramson	Kim Marks	Rick Rosenberg
Randy Brett	Linda Meisel	Nicole Soffin
Rabbi Adam Feldman	Linda Milstein	Cantor Jeff Warschauer
Martha Friedman	Warren Mitlak	Sandy Wilson
Edye Kamenir	David Politziner	
Moshe Margolin	Abigail Rose	

Minutes:

1. Meeting called to order at 7:05 PM
2. **D'var Torah** given by Kim Marks.
3. **Approval of Minutes**
The minutes of November's Board meetings were approved. They will be posted to the TJC website.
4. **Rabbi Feldman's report**
 - 4.1 The next b'nei mitzvah will be in February
 - 4.2 Hanukah celebrations were successful including large attendance at the Palmer Square hanukkah lighting.
 - 4.3 Purim: carnival March 17, megillah reading March 20.
 - 4.4 Egger Shabbaton scholar in residence will be Rabbi Dr Shmuly Yanklowitz who grew up in our congregation and has a strong national reputation. March 1-3.
 - 4.5 Charlene Borsack and Rabbi Feldman will conduct a mission to Cuba in 2020. This will combine support for local communities, exploration, and vacation travel.
5. **Director of Administration report** – Sandy Wilson
 - 5.1 The B'nei Mitzvah handbook has been updated. It explains that fees are to be paid in full prior to the start of tutoring. There will be additional fees if extra tutoring is required.
 - 5.2 Trees have been planted along the driveway at the Riverside Drive side of the grounds. The work was completed \$5,000 below the approved budget
 - 5.3 U League's license has been renewed. They will return to the normal rent level in January.
6. **President's report** – Linda Meisel
 - 6.1 Today's special congregational meeting approved the motion to levy a special assessment of \$100 per membership unit to cover unbudgeted security costs for the current financial year. Administration will work out how to bill the congregation.

6.2 Community Security Services hope to train our staff in January. All staff are expected to attend.

7. **Finance report** – Warren Mitlak

7.1 The November financial statement (see attachment A) was presented. We are ahead of plan on dues and capital assessment but admin costs are over-budget because of custodial costs and remediation after flooding.

7.2 Annual fund – Rick Rosenberg. The annual fund is at \$156,000 with \$47,000 pledged. This leaves us \$45,000 short of the goal and most donations are made before the end of the calendar year. Linda said that she may approach Board members to make calls to people who have donated previously but have yet to donate this year. It was noted that not all Board members have donated yet.

7.3 Kesef's accounting work ends at the end of this month. Check and credit card processing will be brought in-house and should clear much more quickly.

8. **Membership report** – Martha Friedman

8.1 We added one senior couple last month

8.2 Cantor Jeff asked for details of new members so that he can contact them.

9. **Education report** – Nicole Soffin

9.1 32 b'nei mitzvot are scheduled for this year.

9.2 Two events each for Kadimah and Haverim groups were conducted and well attended.

9.3 Siyyum Tichon New Orleans trip is arranged for February. 11 students are signed up.

9.4 A new school dismissal protocol has been introduced in light of security concerns.

Linda thanked the school committee for their extra efforts over school security.

10. **Programming report** – Moshe Margolin

10.1 Princeton Firestone Library is housing some of the Cairo Genizeh collection. A lecture and tour is being arranged.

10.2 There will be a visit to the Hindu Mandir (temple) in Robbinsville with a talk on Hinduism.

10.3 Abigail Rose presented plans for Mitzvah Day on May 5 (see attachment B).

11. **Religious Affairs report** – Linda Milstein

11.1 Soliciting people to read their haftarah, or have an Aliyah, on the anniversary of their b'nei mitzvah.

11.2 Cantor Jeff is to give a tropes class.

11.3 The committee is approaching people who were frequent attenders at Hazzan Dulkan's Friday service but who ceased to attend during the year without a full-time cantor. Cantor Jeff's Friday service should appeal to them and they will be encouraged to attend.

12. **Other business**

12.1 Edye Kaminer asked Board members to send her progress reports on long range plan actions.

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- 12.2 TJC's 70th Anniversary will be celebrated throughout 2019. Linda asked for documents and photos of any member's significant event at TJC to be submitted to Sandy. They can be included in a video that is to be prepared. Please indicate the event's date.

Meeting adjourned at 8:40 pm.

Minutes recorded by Bernard Abramson

Attachment A – Finance Report

TJC Financial Dashboard

	Nov 30, 2018 YTD Actual	Nov 30, 2018 YTD Budget	Variance	Nov 30, 2017 YTD Actual	May 31st, 2019 Full Yr Budget
Operational Revenue					
Dues	711,405	627,000	84,405	788,933	916,000
Capital Assessments	81,763	48,879	32,884	56,117	66,000
Other	36,050	33,228	2,822	11,556	43,034
Operational Expenses					
Professional Salaries	(322,859)	(310,698)	(12,161)	(296,831)	(621,900)
Buildings	(145,605)	(105,232)	(40,373)	(96,209)	(227,900)
Administration	(78,548)	(52,851)	(25,697)	(61,261)	(101,000)
Mortgage Debt Service	(36,530)	(36,528)	(2)	(36,530)	(73,060)
Finance	(49,198)	(50,048)	850	(45,552)	(86,000)
Maintenance & CapEx	(77,034)	(71,000)	(6,034)	(35,812)	(77,040)
Information Systems	(3,484)	(15,000)	11,516	(14,366)	(30,000)
Transfers	-	-	-	-	-
USCJ Dues	(1,511)	-	(1,511)	6,802	(23,000)
Other	114,447	67,750	46,697	276,848	(214,866)
Operational Net					
Education	120,343	148,880	(28,537)	169,852	268,500
Education Revenue	(118,751)	(146,487)	27,736	(134,823)	(367,000)
Education Expenses	1,592	2,393	(801)	35,029	(98,500)
Education Net					
Fundraising	84,038	105,650	(21,612)	151,491	248,000
Annual Fund Income	34,872	10,539	24,333	16,754	30,400
Contributions	25,609	27,900	(2,291)	25,471	102,200
Other Fundraising (Events)	(7,830)	(4,300)	(3,530)	(7,542)	(5,300)
Fundraising Expense	136,689	139,789	(3,100)	186,174	375,300
Fundraising Net					
Programming, Committees, Other Net	(30,946)	(41,815)	10,869	(14,838)	(61,934)
Capital Reserve	-	-	-	-	-
Total Revenue	1,063,132	960,261	102,871	1,205,337	1,612,200
Total Expenses	(841,350)	(792,144)	(49,206)	(722,124)	(1,612,200)
Net Income	221,782	168,117	53,665	483,213	(0)

Membership as of 12/14/18			
Category	# Families	\$ Billed	
Household	259	695,536	
Single	47	74,610	
Senior Couple	101	162,178	
Senior Single	71	65,020	
Subtotal	478	997,344	
Associate	4	1,440	
Friend	2	200	
Remissions	23	9,504	
Non-Paying*	56	-	
Total	563	1,008,488	
FTE @ full household dues			382

Membership as of 6/1/18			
Category	# Families	\$ Billed	
Household	266	714,338	
Single	50	81,100	
Senior Couple	102	163,784	
Senior Single	78	71,432	
Subtotal	496	1,030,654	
Associate	4	1,440	
Friend	3	300	
Remissions	6	6,186	
Non-Paying*	27	-	
Total	536	1,038,580	
FTE @ full household dues			393

*Non-Paying includes 18 Exploratory, 2 Young Household, 12 Clergy, 10 Staff, 14 Exempt

Attachment B – Mitzvah Day Projects

Mitzvah Day Projects:

Off site: JFCS, PCH, Greenwood House

1. Womanspace – Womanspace manages the Mercer County Domestic Violence Shelter where families can stay for 30 days in an emergency situation.

*Contact: Susan Adams

*Project: Create Welcome Bags for families entering their shelter –students decorate small shopping bags and then assemble personal products for families entering the shelter. Susan will be on site for the event.

2. UIH Family Partners— UIH Family Partners is a fatherhood program –working with men who do not have custody of their children but who want to be involved in their lives. UIH Family Partners offers job training, life skills training and family programs.

*Contact: Karen Andrade-Mims

*Project: Dress2 Impress: The Dress2 Impress program collects gently used men's clothing that can be used for interviews and or on the job. They also collect personal products that men can use so they have personal hygiene appropriate for the workplace.

-David/ Men's Group will lead clothing and personal products collections

-Helaine will look into setting up a "Speaker's Series" (perhaps to be held at the Rescue Mission) on topics they consider useful; some examples might be: resume prep; interview skills, etc.

3. JFCS—Shop and Stock Food Pantry

*Contact: Eden Aaronson

*Project: Group of TJC students/parents/adults will meet JFCS staff person at Shop Rite. They will be given a shopping list to purchase items; then will stock shelves at JFCS Food pantry

-Sharon will identify parent leader(s) among 5th/6th grade classes

-Can be part of Caring for the Community class

4. TJC Garden—

*Contacts: Wilma Solomon, Clive Usiken

Project: Planting and/or harvesting an early crop at the TJC garden

-Could work in shifts

-Gan katan-2nd grade

-Dave- interested in Men's Group sponsoring

-Harvest can be contributed directly to Stone Soup Salaam/Shalom (see below)

5. Cornerstone Community Kitchen – CCK is located in the United Methodist Church on Nassau St. in Princeton. They serve a hot dinner on Wednesday evenings and give each child a breakfast bag with a granola bar, cereal and a drink.

*Contact: Larry Apperson; Jeanette Timmons has also been involved

*Project: TJC will do a 613 breakfast item gathering 613 items that can be used for breakfast either bars or cereal.

-Could be 3rd / 4th grade project--part of Caring for the Community class

6. Princeton Community Housing

*Contact: Sara Just (TJC liaison to PCH)

*Project: Either community clean up or garden project. Sara is working with the PCH staff to confirm.

7. Greenwood House: Nursing home; Abrams Residence is Assisted Living Facility across the street

*Contact person Paula Levinsky

*Project: With the elderly on site at GWH or in the Assisted Living Facility. It will be a coordinated project --maybe games like bingo, or cards with the students playing in teams with the elderly residents. This project needs to take place between 10 and 11 to fit in with the GWH schedule.

8. Stone Soup Salaam Shalom

*Contact: Alexandra Bar-Cohen

Work together with our Muslim friends to create soup, which will then be donated

9. Card making: Make and write cards to be delivered to hospitalized and/or ailing people

*Contact: Rabbi Feldman can help with guidance for this project

-Could be any age

10. Car Wash:

*Contact: ? Darryl

-Appropriate for older kids/teens; Rosh Chodesh group

-\$ can go towards JFCS Shop & Stock project

11. "Empty Nesters":

Helaine will brainstorm possible project(s)